



STRUCTURLAM

2176 GOVERNMENT STREET, PENTICTON, BC V2A 8B5

250-492-8912

WWW.STRUCTURLAM.COM

How would you like to live in British Columbia's South Okanagan while working for one of Western Canada's most innovative manufacturing companies?

Structurlam is North America's premier manufacturer of laminated timber products and fabricator of mass timber packages. In business since 1962, we have celebrated many construction firsts including the world's tallest wood building (UBC Brock Commons in Vancouver), North America's largest wood roof (Rocky Ridge Recreation Centre in Calgary) and North America's most complex wood structure (Art Gallery of Ontario in Toronto).

Structurlam is at the forefront of the global resurgence in the structural use of wood and we are changing the way we build. This is your chance to play a key role in the movement to more sustainable construction by using the world's only renewable building material.

LUMBER BUYER / PROCUREMENT & LOGISTICS MANAGER

STATUS: Full Time Permanent Position

LOCATION: Penticton, B.C.

REPORTS TO: Production Control Manager

THE ROLE:

The main responsibility of the Lumber Buyer/Procurement & Logistics Manager position is the sourcing and procurement of lumber for the companies' glulam and cross-laminated timber manufacturing - estimated purchase per year is approximately 52 million fbm. The position is also that of a functional manager overseeing the Procurement and Logistics team.

RESPONSIBILITIES:

- Maintain relationships with current vendors while developing relationships with new mills and material providers.
- Forecast procurement needs, this will include using monthly usage historical and forecasted sales.
- Management authority over the Procurement and Logistics organizational unit - The Shipping, Purchasing, and Order Entry roles are supervised by this position
- Account Manager for all outside Vendors
- Establish and Maintain Company Price Lists (manage vendors to ensure the best combination of quality, price, and suitability of purchased items is upheld to meet the organizations operational requirements)
- Help our sales staff with pricing of lumber and material at time of job quotes.
- Communicate with lumber receiving personnel to ensure lumber is meeting the quality standards of its intended use
- Conducts meetings with vendors, obtains quotations, negotiates prices and delivery dates.



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- Places orders and selects proper sources of supplies, commodities and materials to ensure most economical deliveries, etc.
- Contacts suppliers regarding adjustments, incorrect materials, deliveries, etc.
- Locates new sources of supplies as necessary and keeps abreast of market and material conditions.
- Determines the adequate stocking levels for sales and distributes appropriate levels to locations. Decides level at which product must be reordered.
- Maintains pricing and item file to keep system up to date and accurate.
- Monitors discount and rebate programs; tracks rebate monies year to date purchases as required to meet established goals.
- Meeting budget for job related purchasers and processing all related paperwork.
- Performs other duties as assigned by Management.

QUALIFICATIONS:

- Proven experience as a lumber purchaser and have contact with all regional (BC/AB) mills.
- Working knowledge of lumber and business math
- Working knowledge of lumber and grade rules
- Demonstrate proficiency to manage multiple tasks, to set priorities and meet deadlines
- Strong organizational skills detail orientated and follows up on commitments
- Excellent negotiating and relationship skills
- Highly motivated and enthusiastic
- Works well with little supervision
- Working knowledge of Microsoft Office including Excel, Word, Outlook and other business software

PENTICTON, BC:

Those of us who live in Penticton consider ourselves to be among the most fortunate. If you enjoy fresh air and outdoor activities, this is one of the best places to live in North America.

Penticton has the most attractive climate of all cities in Canada. With over 2,100 hours of sunshine and only 15 inches of rain annually, Penticton has beach weather in the summer and in the winter the local mountains get great snow for winter sports.

Penticton's name means "A Place to Stay Forever". It is nestled in a valley between two lakes, and is surrounded by vineyards and orchards. At our doorstep is boating, golfing, fishing, hiking, and camping, and our ski mountain at Apex Resort is a mere 30 minute drive away.

HOW TO APPLY

Please email your resume to hr@structurlam.com